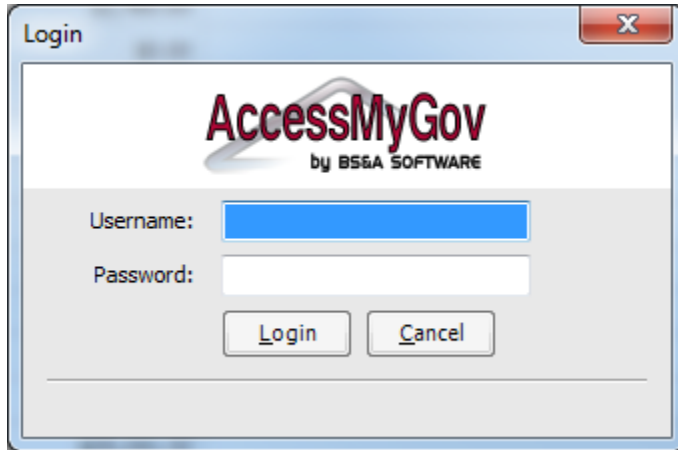


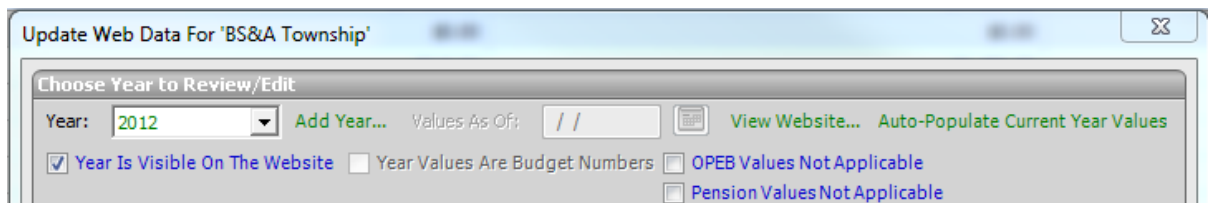
Linking GL/Budgeting .NET to AMG

With our new AccessMyGov website, we are able to now link your General Ledger .NET application to your AccessMyGov website to display your Municipal Dashboard information for your residents.

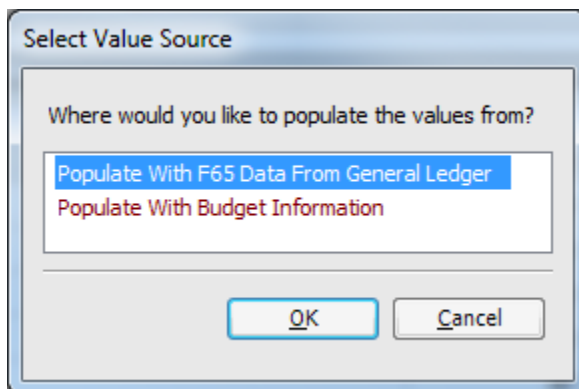
1. From GL/Budgeting .NET, choose Utilities and then Edit/Publish Web Financial Data.
2. You will then be presented with a login prompt. The user name and password that you will use here is your AccessMyGov Financial Administrator account, NOT your credentials for the BS&A .NET applications. If you need help setting up this account, please contact the Tech Department at BS&A.



3. Once logged in, you are presented with a screen called "Update Web Data for 'City of X' ." Choose the year that you'd like to update from the dropdown menu on the top left. If the year doesn't exist yet, click the green "Add Year" command link.



4. After the appropriate year has been selected, click the "Auto-Populate Current Year Values" button at the top right of the screen. You will be presented with the option of where to populate the information from:



- Once the data is populated, it will be presented in the grid at the bottom of the screen. Please review the information to double-check its accuracy.

Update Web Data For 'BS&A Township'

Choose Year to Review/Edit

Year: 2012 Add Year... Values As Of: // View Website... Auto-Populate Current Year Values

Year Is Visible On The Website Year Values Are Budget Numbers OPEB Values Not Applicable Pension Values Not Applicable

Choose Category & Fund to Review/Edit

Category: Revenue Comments...

Fund Type: General Fund Attachments...

Review/Edit Financial Summary Data

Line #	Field	From State	Current Value	New Value
101	Property Tax	\$0	\$14,613,734	\$14,613,734
102	Tax Reverted Property	\$0	\$0	\$0
103	Commercial Facilities Tax	\$0	\$5	\$5
104	Trailer Taxes	\$0	\$5,282	\$5,282
105	Hotel Motel Tax	\$0	\$0	\$0
106	Industrial Facilities Tax	\$0	\$0	\$0
107	Income Tax	\$0	\$0	\$0
108	Business Licenses Permits	\$0	\$938,211	\$938,211
109	Non Business Licenses Permits	\$0	\$0	\$0
110	Fed General Government	\$0	\$5,567	\$5,567
111	Fed Public Safety	\$0	\$18,397	\$18,397
Totals:		0	21,812,911	21,812,911

View Changes... Discard Changes... Publish Data... Close

- If the data is correct, click the "Publish Data" button at the very bottom of the screen. You will be prompted with a few screens that will ask you to confirm any changes to the website. Once you are past the confirmation screens, the information will be immediately forwarded to the AccessMyGov website.