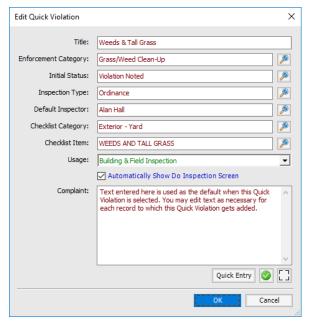
Quick Violations

Questions? From within BS&A, go to **Help>Contact Customer Support** and select **Request Support Phone Call** or **Email Support**. Or, you may call us at (855) 272-7638 and ask for the appropriate support team. Questions for our I.T. team may be submitted by phone (same number), or by emailing itsupport@bsasoftware.com.

Quick Violation setup lets you specify the initial data required for code enforcements. An Add Quick Code Violations option on the property triggers this setup, bypassing several steps and letting inspectors focus on their required data entry.

Setup

- 1. Go to Program Setup>Database Setup>Code Enforcement>Quick Violations.
- 2. Click the grey Add button and fill out the information.

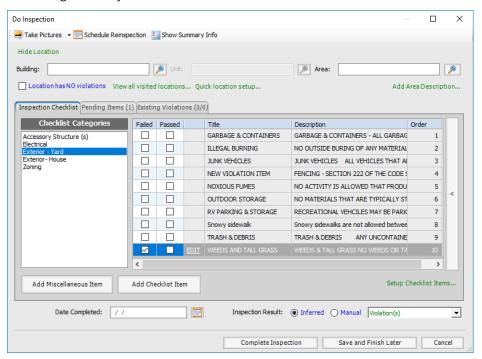


3. Exit back to Program Setup.



Adding a Quick Code Violation to a Property

- 1. Locate the property and highlight any folder in Application Views.
- 2. Click the green Add button and select Add Quick Violation, then select the violation.
- 3. The record is added and the Do Inspection screen opens. If a default Checklist item was defined in Program Setup, its Fail setting is already turned on.



- 4. Fill out whatever information you require and exit Do Inspection.
- 5. Upon exiting, you are returned to Property View and the record is updated.

