

Export File Layout: CASS Certification

Questions? From your BS&A program, go to **Help>Contact Customer Support** and select **Request Support Phone Call** or **Email Support**. Or, you may call us at (855) 272-7638 and ask for the appropriate support department. Questions for our I.T. department may be submitted by phone (same number), or by emailing tech@bsasoftware.com.

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DETAILS

- One file is exported: CASS_Export.txt
- 894 bytes/record, including CR/LF
- 1st byte is position "1"
- One record per parcel
- A header record precedes the data set
- Each record is delimited by a carriage return (x'0D') and line feed (x'0A)
- This is a fixed-field export. Fields are continuous, with no delimiters.
- Regarding numeric fields: the figure to the left of the decimal is the total character count, including the decimal and the figures to the right of it. For example, when you see a "Size" of 12.2, the field contents will show 9 figures to the left of the decimal, 2 figures to the right.

Field Name	Start	Size (decimals)	Comment
Parcel Number	1	25	LJ
Owner's Name	26	35	LJ
Owner's Name (2 nd line)	61	35	LJ
Property Street Number	96	8.1	RJ
Property Address Direction	104	2	LJ
Property Street Name	106	25	LJ
Unit or Apt Number	131	7	LJ
Property Street Name (complete)	138	34	LJ
Property Address City	172	25	LJ
Property Address State	197	2	LJ
Property Address Zip Code	199	10	LJ (zip+ " "+4)
Owner Address Care Of	209	35	LJ
Owner Street Address	244	35	LJ
Owner City	279	25	LJ
Owner State	304	2	LJ
Owner Zip Code	306	10	LJ (zip+ " "+4)
Taxpayer's Name	316	35	LJ
Taxpayer's Care Of	351	35	LJ
Taxpayer's Street Address	386	35	LJ
Taxpayer's City	421	25	LJ
Taxpayer's State	446	2	LJ
Taxpayer's Zip Code	448	10	LJ (zip+ " "+4)
Tax Bill Goes To	458	9	LJ *

Change Notice Goes To	467	9	LJ **
Taxpayer is Deedholder	476	1	Y or N
Mortgage Code	477	5	LJ
Date Name/Address Changed	482	10	MM/DD/YYYY
Time Name/Address Changed	492	11	HH:MM:SS:HH ***
OwnerCountry	503	35	LJ
TaxpayCountry	538	35	LJ
Delivery Point Code	573	2	LJ ****
Correction Code (check digit)	575	1	LJ ****
Carrier Route Code	576	3	LJ ****
Print Order (User Alpha 2)	579	10	LJ ****
open for growth	589	58	
carriage return	647	1	
line feed	648	1	

* The "mail to" address, either Owner or Taxpayer

** The "mail to" address, either Owner or Taxpayer or Both

*** Hours:Minutes:Seconds:Hundredths of seconds

**** Fields that will be filled in as a result of CASS Certification