

## Export Layout for Records Sent to Equalizer County Delinquent Tax

*Last updated: 10/17/2005*

### General Information

- ~ Three files are exported: Names/Addresses/Values File; Legal Description File; Delinquent Taxes File.
- ~ Only delinquent parcels should be included.
- ~ When decimal points are asked for, they are not implied (i.e., a field length of 12.2 should be a total of 12 bytes long including the decimal point).
- ~ Each record is delimited by a carriage return (x'0D') and line feed (x'0A').
- ~ All records are fixed record length and fixed field length. Data fields in the files do not have delimiters between each field; the data should be continuous in each record.

### **Names/Addresses/Values File**

<b>Field Name</b>	<b>Size</b> (decimals)	<b>Comment</b>
Tax Year Exported	4	i.e., 2013
Seasons Exported	3	SWV or W or SW
Parcel Number	21	L J
School Code	5	L J
Property Class	6	L J
Taxable Value	10	R J, no decimals
Assessed Value	10	R J, no decimals
SEV	10	R J, no decimals
PRE/MBT Percent	3	R J, no decimals
CFT/IFT Parcel	5	L J
DDA/TIFA 1	20	L J (name of DDA/TIFA 1)
Base Value 1	10	R J, no decimals
DDA/TIFA 2	20	L J (name of DDA/TIFA 2)
Base Value 2	10	R J, no decimals
DDA Reference Only	1	Y or N *
Owner's Name	30	L J
Owner's Name (2 <sup>nd</sup> line)	27	L J
Property Street Number	8.1	R J, one decimal
Property Address Direction	2	L J
Property Street Name	24	L J
Property Address City	18	L J
Property Address State	2	L J
Property Address Zip Code	10	L J (zip+ " " +4)
Owner Address Care Of	27	L J
Owner Street Address	27	L J
Owner City	18	L J
Owner State	2	L J
Owner Zip Code	10	L J (zip+ " " +4)

Taxpayer's Name	27	L J
Taxpayer's Care Of	27	L J
Taxpayer's Street Address	27	L J
Taxpayer's City	18	L J
Taxpayer's State	2	L J
Taxpayer's Zip Code	10	L J (zip+ " "+4)
Tax Bill Goes to	10	L J
Mortgage Code	5	L J
DNR-PILT	1	new for 2005
open for growth	19	
carriage return	1	
line feed	1	

\* If this parcel only exists as a DDA reference, export Y. Otherwise, export N. A DDA reference parcel is a parcel that existed at the time the DDA or TIFA was created, but no longer exists. It is needed to calculate the correct captured value, but isn't really part of the tax roll.

**Legal Description File**

<b>Field Name</b>	<b>Size (decimals)</b>	<b>Comment</b>
HEADER RECORD:		
Parcel Number	25	L J
Number of Desc Records	3	L J
open for growth	52	
carriage return	1	
line feed	1	
DATA RECORD:		
Data	80	L J
carriage return	1	
line feed	1	

**Delinquent Taxes File**

<b>Field Name</b>	<b>Size</b> (decimals)	<b>Comment</b>
Year Exported	4	i.e., 2013
Seasons Exported	3	SWV or W or SW
Parcel Number	21	L J
School Code	5	L J
Property Class	6	L J
Sum Deferred	1	Y or N
CFR Acreage	10.2	
<b>The following occur 30 times (non-special assessment taxes only):</b>		
Tax Heading	16	
Type of Tax		see note
Type of School Tax	2	empty/not used
Amount Left to Pay	12.2	(i.e., 000000380.23)
Millage Rate	9.5	9 total (i.e., 000023.17)
Season	1	S or W or V
Admin Fee Percent	5.2	5 total (i.e., 01.00)
<b>The following occur 10 times (special assessment taxes only):</b>		
Special Assessment Heading	16	
Special Assessment Code	6	L J
Amount Left to Pay	12.2	(i.e., 000000380.23)
Millage Rate	9.5	9 total (i.e., 000023.17)
Season	1	S or W or V
Admin Fee Percent	5.2	5 total (i.e., 01.00)
Summer Admin Fee Balance	12.2	(i.e., 000000045.23)
Winter Admin Fee Balance	12.2	(i.e., 000000045.23)
Village Admin Fee Balance	12.2	(i.e., 000000045.23)
Total Admin Fee Balance	12.2	(i.e., 000000045.23)
Empty	1	
Total Summer Interest	12.2	(i.e., 000000045.23)
Empty	60	
Total Village Interest	12.2	(i.e., 000000045.23)
Total Delinquent Tax	12.2	(i.e., 000000045.23)
carriage return	1	
line feed	1	

**Note: Type of Tax**

- 01: State education tax
- 02: School operating
- 03: School debt
- 04: Local enhancement
- 05: School supplemental
- 06: County tax
- 07: City, Village, or Township tax
- 08: College tax
- 09: ISD tax
- 10: Library tax