

## Import Layout for Payments from Third-Party CR Vendors

Last updated: 07/01/2003

### General Information

- ~ There is one file for this import, containing various pieces of data that correspond to each parcel being imported.
- ~ Each record is delimited by a carriage return (x'0D') and line feed (x'0A').
- ~ This is a fixed field length import. Fields should not be enclosed in quotes or separated by commas.

Field Name	Size (decimals)	Comment
Season	1	S or W or V
Year	4	i.e., 2013
Property Number	25	L J *
Date Paid	10	MM/DD/YYYY
Tax Paid	14.2	**
Receipt Number	8	L J
Check Number	12	L J
Paid By	30	L J
Date Used for Interest Calculation	10	MM/DD/YYYY ***
Cashier	15	****
open for growth	75	
carriage return	1	
line feed	1	

\* The Property Number can include formatting (dashes or spaces), or it can be a string of numbers without formatting. If there is formatting, it must match the formatting of your parcel number (i.e., 23-332-223-23). If there is no formatting, you must have a parcel number format set up within your Tax database that matches your parcel numbering scheme.

\*\* Paid amount includes decimals (i.e., 00000000002345.67 or 00000000002345.00)

\*\*\* If there is no date in the Date Used for Interest Calculation field, the Date Paid will be used as the date for interest calculation.

\*\*\*\* Not a required field.

Required fields are: Season; Year; Property Number; Tax Paid; Receipt Number